

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date August 18, 2022

Board Members present: Rick Pollock (Chair), Steve Manzione, and Ken Aldridge, Scott Bissegger, and Mark Herrera.

Staff present: Chief Kevin Nunn, Cassandra Ray, and Sharmae Swartzfager.

Others present: Chris Unsworth, Daniel Miller, Clint Wakefield, John Stout, Chandler Bandle, Kailee Petersen, Jason Brown, Tim Heise, Kirk Arnold, Ty Rundle, Thad Greensides, Andrew Adams, Buck Peck, and Brandi Garcia.

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31 hours.

Item 2 – Pledge of Allegiance – Mark Herrera.

Item 3 – New Board Member Swearing-In Ceremony – Cassandra Ray Swore in Mark Herrera as a new board member.

Item 4 –Approval of minutes

- Approval of July 21, 2022, board meeting minutes. - Motion to approve Scott Bissegger. 2nd by Steve Manzione. All approved.

Item 5 - Firefighter recognition award of certifications – Chief Nunn presented Andrew Adams, Chandler Bandle, Josh Marshall, Daniel Miller, Buck Peck, Clint Wakefield, Chris Thompson, Chief Nunn, and Kailee Petersen with Wildland Firefighter I certifications, Kailee Petersen Firefighter I & II, and Brandi Garcia Airport Rescue Firefighter and Rope Technician I. Cassandra Ray swore in firefighters Clint Wakefield, Chandler Bandle, Kailee Petersen, and engineer Daniel Miller.

Item 6 - Monthly Status Report by Chief Nunn

- Call volume year to date is at 789, with last year at 748, a 5% increase from last year.
- NTFD calls included Meadowbrook fire 24 acres and 1 house damaged, Bryan Road 1 acre and 12 vehicles, a fatality on I-80 and vehicle fire.
- Stansbury Park had a power outage that damaged several circuits here in the building.
- NTFD had 15 firefighters attend UFRA training last Tuesday.
- NTFD hired 1 fulltime and 4 parttime Firefighters, 4 volunteers. Orientation will start September 1, 2022. NTFD has started working groups to establish ownership.
- NTFD has started physicals for firefighters. 1 hour of physical fitness for 1 hour per day started at the local gym.
- NTFD will start attending Stansbury High School football games providing EMS support.
- Rosenbauer new fire engine is here at the station getting equipment added on.
- Utah Division of Purchasing – It is still an ongoing search for an Attorney to retain for contracts with Erda.
- NTFD has met with Design West Architects twice and plans are in progress.
- Chief Nunn has been converting the old Scott SCBA air packs to be used for wildland pack tests.
- Chief Nunn has a Utah drivers license, cell phone and will be out of town next weekend.

Item 7 – Public Comment

- Kirk Arnold congratulated the firefighters on their certifications.

Item 8 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for July 2022 which were reviewed by the board members. He asked if anyone had questions – None.

Item 9 – Contract Review

- None.

Item 10 – Old Business

- Fire mitigation project update – Chief Nunn met with Lakepoint HOA and a large dozer is needed to flatten the area. Chief Nunn will use the Department of Natural Resources dozer to flatten the area.
- Discussion of new positions in NTFD and budgetary impacts- Chief Nunn discussed the impact of two new positions for the district with a fulltime Fire Marshal and fulltime Deputy Chief. Those two positions would cost \$100,00.00 each. The Fire Marshal position is very critical to the growth of this area. Chief Nunn said he could trim the budget and get a Fire Marshal or does NTFD need to ask for another tax increase? Ken Aldridge asked for a timeline on those two positions. Chief Nunn said a Deputy Chief could wait until the next year however the Fire Marshal position is needed now. John Stout said the fulltime Fire Marshal position is needed for the district with the growth coming in. He is ready to retire and move on but would like to work with his replacement and pass on his knowledge.
- Updating payroll policies for EMAC deployments – Chief Nunn stated the policy was updated so the firefighter EMAC deployment would be bumped in pay and a 40-hour week.
- Updating the Temporary Modified-Duty Assignments policy - Chief Nunn stated the policy was updated so the firefighter Temporary Modified-Duty Assignment would be bumped in pay and a 40-hour week.

Item 11 – New Business

- Discussion on creating alternate/standing board positions – Ken Aldridge stated the need of an alternating board position. He stated we need to update our policy to reflect this change. Ken will work on creating the policy amendments and send the changes to Staff to create the resolution.
- DAQ – expansion and lease renewal discussion – Chief Nunn said the Department of Air Quality at the Erda station wants to expand and there is minimal impact on NTFD. The Board did not have any concerns.
- Discussion on I-80 toll project – Chief Nunn explained the impact that I-80 has on NTFD in calls from citizens traveling on I-80 and live outside our county. A toll if installed would generate funds for NTFD. They have tolls set up that read license plates and a fee is charged to that vehicle in that capacity. Chief Nunn said he would talk to the Transportation Commission, Tooele County and State Legislators in the process. The Board agreed for Chief Nunn to proceed in the investigation phase.

Item 12 – Public Comment

- Kirk Arnold stated that Fire Marshal and Deputy Chief positions are a must, and the alternate board member position is a good idea.
- Steve Manzione stated that support from the firefighters during public hearings help during the Truth in Taxation hearings and encouraged the firefighters to attend and be heard.

Item 13 – Action Items

- Resolution 2022-21 Approval of updating payroll policies for EMAC deployments - Motion to approve payroll policies for EMAC deployments by Steve Manzione. 2nd Ken Aldridge. All approved.
- Resolution 2022-28 Approval of Temporary Modified-Duty Assignments policy - Motion to approve Temporary Modified-Duty Assignments policy by Ken Aldridge. 2nd Steve Manzione. All approved.

Item 14 – Board Calendar

- September 2022 – Fraud Risk Assessment due by Board
- October 1, 2022 – Declaration of Intent regarding the 2023 Certified Tax Rate due
- September 15, 2022, 6:30 Board Meeting, Stansbury Fire Station
- October 20, 2022, 6:30 Board Meeting, Stansbury Fire Station
- November 2-4, 2022, UASD Annual Board Member Training, Davis Conference Center
- November 17, 2022, 6:30 Board Meeting, Stansbury Fire Station
- December 15, 2022, 6:30 Board Meeting/Public Budget Hearing, Stansbury Fire Station

Item 15 – District Events

- August 20, 2022 Stansbury Days Events – Parade, Fireworks
- September – November – SHS Football games EMS standby
- September 10, 2022 National Day of Service Events
- September 13, 2022 End of Summer Party and Pictures
- October 11, 2022 Fire Prevention Open House
- October 31, 2022 Truck or Treat with the Firefighters
- December 13, 2022 NTFD Christmas Party

Item 16 – Public Concerns

Mark Herrera reminded everyone of the Community Bowl fund raiser August 20, 2022. Chief Nunn gave a copy of American Burning to each Board member.

Item 17 – Closed session - None

Item 18 - Adjourn Board Meeting - Motion to adjourn by Ken Aldridge. 2nd Scott Bissegger. All approved

Adjourned: 19:31.