Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: October 15, 2025

Board Members present: Rick Pollock (Board Chair), Steve Manzione, Scott Bissegger, Mark Herrera, and Kurt Stephensen.

Staff present: Kevin Nunn, Jason Brown, Cassandra Ray, Jack Peck, and Kaylee Moya.

Others present: Dan Gans, Justin French, Krystal French, Laurie French, Kevin French, Andrew Adams, and Kathleen VonHatten.

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Kurt Stephensen

Item 3 – Approval of minutes

Approval of September 3, 2025, and September 22, 2025, board meeting minutes – Motion to approve minutes by Mark Herrera. 2nd by Steve Manzione, All Approved.

Item 4 – **Firefighter Recognitions –** Justin French got promoted to Lieutenant

Item 5- New Firefighter Swearing-in – None

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Call Volume
  - Current – 1125, 210 since last board meeting (42 days) – 5 calls per day
  - Last year on this date 1109 calls, 16 from last year
  - 28 responses to I80 (Knolls, Rest Area, MM, etc.)
  - 17 in Lake Point, 19 in Erda, 101 in Stansbury, 5 in Pine Canyon, 68 in other areas.
- Significant Events
  - Leaking Acid Hazmat Event – involved everyone
  - Garbage truck on fire at Erda Station
  - Rail Car Fires
  - Significant flooding over Tooele County
  - Deployment to CA completed
  - ROSC on MM36 and witnessed cardiac arrest at Nursery
  - 1 week with Captains as Battalion Chiefs while Fire Chiefs were gone
  - Admin offices expanded
- Accomplishments
  - Dumpster Days/ Chipper Days completed
  - Open House completed – numerous Public Relations events (9/11)
  - Bats in the Station are mostly gone
  - SxS and ATV arrived
  - Driving Simulator Completed
  - Fire Admin Conference
- Planning
  - Side x Side Response Plan/ Policy
  - Instructor Class, Incident command trailer, HazMat tech coming
  - Winter Projects – list is long and distinguished
  - Regina Retired – MOPA System coming

Item 7 – Fire Marshal Monthly Report by Buck Peck

- Working on Subdivisions
- Tooele County is ready to release inspections early

Item 8 – Grant Projects Monthly Report by Kim Clausing

- Finishing up the Outdoor rec Grant
- Applied for Ready-Set-Go Grant and is granting $5,000 for mitigation of property
- CIB – working through that
- Working on Tourism Grant for Tooele County
- Applying again for the License plate grant

Item 9 – Public Comment - None

Item 10 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for September 2025 which were reviewed by the board members. Asked if the board had questions, the board had no questions.

I**tem 11 – Contract Review**

- CWS Cooperative agreement

Item 12 – Old Business - None

Item 13 – New Business

- US Magnesium – bankruptcy declaration
- 2026 preliminary budget discussion – Priority Based Budgeting
- Declaration of surplus equipment – PPE, Motorboat and Boat Trailer, Staff Vehicle Chevy Suburban, Water Tender 1995 freightliner, Office Furniture – desks, wardrobe, shelves, and file cabinets.

Item 14 – Public Comment – None

Item 15 – Action Items

- Approval of 2025 3rd quarter bills (July, August, September) - Motion to approve by Steve Manzione. 2nd by Mark Herrera, all approved.
- Approval of Surplus Equipment – Motion to approve by Mark Herrera. 2nd by Kurt Stephensen, all approved.

Item 16 – Board Calendar

- November 5-7 UASD Annual Conference
- November 19, 2025, 6:30 Board Meeting, Stansbury Fire Station
- December 17, 2025, 6:30 Board Meeting/ Public Hearings for 2025/2026 Budgets, Stansbury Fire Station.

Item 17 – District Events

- October 31 – NTFD Annual Trunk-or-Treat
- December 12 – NTFD Christmas Party, 6:00 pm, Stansbury Park Fire Station
- December 13 – NTFD Santa Run
- January 23-24, 2026, Winter Fire School

Item 18 – Public Concerns- None

Item 19 – **Closed session –** None

Item 20 – Adjourn Board Meeting – Motion to adjourn board meeting by Steve Manzione. 2nd by Mark Herrera, all approved.

Adjourned: 19:23