

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: April 15, 2026

Board Members present: Steve Manzione, Scott Bissegger, Daniel Boone, Mark Herrera, Kurt Stephensen. Rick Pollock (excused).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Kaylee Moya, and Cassandra Ray.

Others present: Kirk Arnold, Brad Deleeuw, Noah Bechtol, Rhys Louis, Cody Colovich, Lindsey Beckstrom

The board meeting of the Board of Trustees was called to order by Mark Herrera at 18:30

Item 2 – Pledge of Allegiance – Scott Bissegger

Item 3 – Approval of minutes

Approval of March 14, 2026, board workshop minutes and March 18, 2026, board meeting minutes – Motion to approve minutes by Steve Manzione, Scott Bissegger, all approved.

Item 4 – Firefighter Recognitions – None

Item 5 – Monthly Training Report by Deputy Chief Jason Brown

- Cassandra Ray, Kaylee Moya, and Megan Arnold completed the required annual Records Officer Training on March 11th.
- TIMs training
- We switched over to AHA for CPR – Cody Colovich, Greg Hicken, Kailee Petersen, Noah Bechtol, and Easton Clark are the new CPR instructors.
- Engine Academy got cancelled, there will be a Field training day to replace
- S-112 Basic Sawyer class
- Tooele City Fire – Hosting a Fire Officer I class in February

Item 6 - Monthly Status Report by Fire Chief Kevin Nunn

- Call Volume
 - Current – 427, last year on this date 352
 - 131 calls in the last month
 - Broken out statistics (74) EMS, (16) motor vehicle collisions, (21) cancelled, (3) Hazardous Materials response, (5) vegetation/ trash fires, (4) Commercial vehicle fires, (8) public service assists
 - Structure Fire Mutual Aid (Tooele City)
 - Gas line breaks – Spring/Call 811 and Vegetation/outside/rubbish fires will be up
 - County Response – 10 calls for service
 - Several Cardiac Arrests
- Significant Events
 - Parachute/ Mid valley Highway – 2 fatalities
 - Erda Tractor Fire
 - Camper/ Trailer fire
 - Complex decision-making skills to Squirrels stuck in engines
- Accomplishments
 - Reno Presentation

- HazMat class – Arnold/Nunn/French
- Recruit academy 19/20 FF1 – Timing update
- FIND – In-house TV network
- Planning
 - FDIC – Premier Training Opportunities
 - Still working on New Station
 - Side x Side Training next week
 - Mental Health evaluations from Blomquist and Hale (annual)
 - Annual Performance Reviews
 - Driver Training Cone course UMC

Item 7 – Fire Marshal Monthly Report by Buck Peck – Nothing to report

Item 8– Grant Projects Monthly Report – Rhys Louis is the new Fire Mitigation Specialist

Item 9 – Public Comment – Lindsey Beckstrom – HR

Item 10 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for March 2026 which were reviewed by the board members. When asked if the board had questions, the board had no questions.

Item 11 – Contract review

- None

Item 12 – Old Business

- Status of creation of Internal Audit Committee – Mark Herrera, Rick Pollock, and Steve Manzione were going to work on it.

Item 13 – New Business

- 2025 Impact Fee report review and discussion – The State changed how we report impact fees, Cassandra went over the fee schedule with the Board.
- Surplus items review – Need an approval for the surplus list – mostly office supplies/furniture.
- NTFD representation Discussion – Stansbury service agency, Erda City Council, Lake Point City Council, Tooele County COG – Multiple meetings always going on, that we need representation at.

Item 14 – Public Comment – None

Item 15 – Action Items

- Resolution 2026-11 approval and certification of the 2025 Impact Fee Report – Motion to approve by Scott Bissegger, 2nd by Steve Manzione, all approved.
- Declaration of Surplus items – Motion to approve by Steve Manzione, 2nd by Scott Bissegger, all approved.
- Approval of 2026 1st Quarter bills (January, February, March) – Motion to approve by Scott Bissegger, 2nd by Daniel Boone, all approved.

Item 16 – Board Calendar

- May 13, 2026, 6:30 Board Meeting, Stansbury Fire Station
- June 17, 2026, 6:30 Board Meeting, Stansbury Fire Station
- July 15, 2026, 6:30 Board Meeting, Stansbury Fire Station

Item 17 – District Events

- Fire Recruit Academy June 6, 2026

- April 19-26 FDIC, Firefighters attending
- May 5 through June 20 – ADO-Pumper class at NTFD
- June 23 through July 18 – ADO-Aerial class at NTFD - Cancelled
- May 18-29, 2026, scheduling elementary field days
- August 22nd, 911 Bowl 6-9 PM – Deseret Peak High School

Item 18 – Public Concerns – Tooele City Fire is surplusng an Aerial – keeping an eye on it.

Item 19 – Closed session – A closed session was held to discuss the character, professional competence, or physical or mental health of an individual. The Board discussed the annual performance review for Fire Chief Kevin Nunn – Mark Herrera called the closed session to order at 19:14. Records of this closed session are classified as 'protected' under the Government Records Access and Management Act (GRAMA) and may not be disclosed without a court order. In accordance with Utah Code 52-4-206(6), no audio recording or minutes were kept; instead, a sworn affidavit by the presiding officer affirming the purpose of the meeting will be maintained as the official record. Motion to approve to close the closed session by Steve Manzione, 2nd by Scott Bissegger, all approved. 19:37

Item 20 - Adjourn Board Meeting – Motion to adjourn board meeting by Steve Manzione, 2nd Daniel Boone, all approved. 19:12

Board Meeting Adjourned: 19:37