

Cassandra Ray

From: Cassandra Ray
Sent: Tuesday, May 24, 2022 4:34 PM
To: Board Members
Cc: Kevin Nunn; Sharmae Swartzfager
Subject: FW: Erda City Ballot Drop Box

This will be an item for discussion and action on the June 23rd agenda. Please see the request below from the Tooele County Clerk, Tracy Shaw.

Thanks,
Cassandra Ray
District Administrator
North Tooele Fire District
435-882-6730 office
435-241-0710 cell

I have a new email address – admin@ntfd.us. Please update your contact list with my new information.

From: Tracy Shaw <Tracy.Shaw@tooeleco.org>
Sent: Tuesday, May 24, 2022 4:19 PM
To: Cassandra Ray <admin@ntfd.us>
Subject: RE: Erda City Ballot Drop Box

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Here's a link to a example of what I plan to order. I believe the specs are listed there as well
<https://americansecuritycabinets.com/shop/ballot-drop-boxes/extra-small-ballot-drop-box-400/>

From: Cassandra Ray <admin@ntfd.us>
Sent: Tuesday, May 24, 2022 4:07 PM
To: Tracy Shaw <Tracy.Shaw@tooeleco.org>
Subject: [EXTERNAL] RE: Erda City Ballot Drop Box

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Do you know how big a wall-mounted box is?

Cassandra Ray
District Administrator

North Tooele Fire District
435-882-6730 office
435-241-0710 cell

I have a new email address – admin@ntfd.us. Please update your contact list with my new information.

From: Tracy Shaw <Tracy.Shaw@tooeleco.org>
Sent: Tuesday, May 24, 2022 4:04 PM
To: Cassandra Ray <admin@ntfd.us>
Subject: Erda City Ballot Drop Box

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hey Cassandra!

Good to talk with you on the phone today. Below is an explanation of the needs surrounding the new drop box legislation for Board consideration:

In the 2022 Legislative session, new bills were passed that now require an election ballot drop box to be placed within the boundaries of EVERY city and town within the county. As a result, Erda City needs to find a location to place one. They have discussed as a council and have concluded that the Volunteer fire station where they intend to rent space is an ideal location for this purpose. I am reaching out to you now to see if the NTFD agrees that this will work and to layout next steps.

Requirements to comply with the new legislation:

- Within city limits
- If unmonitored (meaning, no dedicated staff are present to oversee the box, and such would be the case here), then 24-hour video surveillance is required
- Signage stating that the box has surveillance on it
- ADA accessibility for the voting public

The exact location or style of the box isn't mandated, so long as it meets the above criteria. The state has provided some funding to implement these new requirements, but not much. My goal is to comply while keeping costs as minimal as possible. Hence, I would like to propose placing a wall-mounted box (which we would provide, including installation) within an area that the district already plans to have video coverage in. The surveillance, itself, isn't required to be overseen by our office, but we would kindly request that if there were ever an investigation involving activity at this location, that we be given access to video by request for this purpose only. Our office will fully maintain the box and be responsible for picking up and transporting ballots to the election office. All we need is a safe place to put it with your blessing. If there is no suitable location within view of your currently planned camera setup, we would propose funding an additional camera to the plan (the costs for this additional camera and installation only) to cover the ADA accessible location. We could do a free-standing box at the location (as opposed to mounting it to a wall), similar to our other existing boxes elsewhere, but those boxes are considerably more expensive than smaller wall-mounted ones, so I would consider that Plan B. I'm happy to answer any additional questions you may have about these requirements. Hoping to come to an agreement of some sort and be in compliance by the November General Election. Be in touch! Thanks!

Tracy Shaw

Tooele County Clerk
435-843-3148

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