

Minutes of North Tooele Fire District  
Board Meeting  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date May 11, 2022

Board Members present: Mitch Hall, Steve Manzione, and Ken Aldridge. Scott Bissegger absent. Rick Pollock (Chair) excused.

Staff present: Chief Kevin Nunn, Cassandra Ray, and Sharmae Swartzfager.

Others present: Kirk Arnold, Justin French, Ty Rundle, Taylor Johnson, Chris Unsworth, Jason Brown, Andrew Adams and Tim Heise.

The board meeting of the Board of Trustees was called to order by Steve Manzione at 18:31 hours.

**Item 2 – Pledge of Allegiance** – Mitch Hall.

**Item 3 – Approval of minutes**

- Approval of April 21, 2022, board meeting minutes. - Motion to approve Mitch Hall. 2<sup>nd</sup> by Ken Aldridge. All approved.

**Item 4- Firefighter recognition** – Chief Nunn presented Chris Unsworth with his Officer I and Hazardous Material Technician certifications. Cassandra Ray swore in Chris Unsworth - Captain, Kirk Arnold - Captain, and Taylor Johnson for – Deputy Medical Training Officer/Firefighter Paramedic.

**Item 5 – Public Comment**

- None.

**Item 6 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for April 2022 which were reviewed by the board members. He asked if anyone had questions – None.

**Item 7 – Contract Review**

- HB 70 – Cassandra Ray explained HB 70 Public Safety Disability Benefits Amendments which will require NTFD to provide long-term disabilities benefit protection to employees. Ms. Ray discussed the options of a contract with PEHP, establish a benefit protection through workers comp or other options. Ken Aldridge directed NTFD staff to obtain 3 private sectors bids, attempt to get quote from workers comp, and the board to vote at a later date.

**Item 8 – Old Business**

- West Erda water line update – Chief Nunn said NTFD is waiting on Stansbury Park Improvement District to install a meter. Once the meter is installed the well will be capped.
- Erda City resolution on Fire Protection – Chief Nunn would like NTFD to consult legal counsel on the resolution to make sure the resolution covers all issues. The board agreed and NTFD will put out an RFQ for legal counsel.
- Erda City discussion of impact fee collections – Chief Nunn talked to Jess Bird, Chair of Erda City Council on the issue of impact fees and it is more of an education issue. Ensign

Engineering is collecting the impact fees for Erda City and Chief Nunn will investigate where they are being sent.

- Member Recognition – The Board of Trustees would like to recognize PIO Jon Smith for the service he provided to NTFD during transition time with a \$250.00 gift card.
- Lake Point Renovation – Chief Nunn discussed with the Board the possibility of complete remodeling of the Lake Point Fire Station to include living quarters for an additional 4 fire fighters to staff with volunteers with future growth in mind. The board approved for Chief Nunn to send out for RFP.
- Stansbury Park remodel of upstairs crew kitchen – Chief Nunn will include in the Lake Point renovation.

**Item 9 – New Business**

- Consent Agenda #6 – Cassandra Ray explained this is the updating of HR and payroll policies affected by the amended Employee and Volunteer Handbooks in March 2022.
- Grant review – Chief Nunn discussed the grants that he is looking into applying for in the next upcoming 6 months.

**Item 10 – Public Comment**

- Taylor Johnson explained to the board the training in EMS critical care he is taking and will be passing on his knowledge in future NTFD EMS training.

**Item 11 – Action Items**

- Resolution 2022-15 Approval of Consent Agenda #6 - Motion to approve Consent Agenda #6 by Mitch Hall. 2<sup>nd</sup> Ken Aldridge. All approved.
- Resolution 2022-16 Member Recognition - Motion to approve Member Recognition by Mitch Hall. 2<sup>nd</sup> Ken Aldridge. All approved.
- Resolution 2022-17 Public Safety Disability Benefits Amendments – tabled to get bids and will hold separate board meeting for decision.

**Item 12 – Board Calendar**

- June 23, 2022, 6:30 Board Meeting, Stansbury Fire Station
- July 21, 2022, 6:30 Board Meeting, Stansbury Fire Station
- August 18, 2022, 6:30 Board Meeting, Stansbury Fire Station

**Item 13 – District Events**

- On-going Fire I/II class – Grantsville currently working on the HazMat portion
- May 13-14, 20-21 Dumpster Days
- May 20 – Rose Spring Elementary Field Day
- May 23 – Old Mill Elementary Field Day
- May 24 – Stansbury Park Elementary Field Day
- May 26 – Bonneville Field Day

**Item 14 – Public Concerns**

- None.

**Item 15 – Closed session - None**

**Item 16 - Adjourn Board Meeting** - Motion to adjourn by Mitch Hall. 2<sup>nd</sup> Ken Aldridge. All approved

Adjourned: 19:30